



**Encroachment Permit Checklist
For Monitoring Wells and other Borings
In the County Right of Way
2019**

In order to expedite our review, please bring the following information with you for your appointment with the Public Works Plan Reviewer.

Please note that an incomplete checklist submittal will delay your review.

Check if completed:

Site Plan

_____ Drawing or sketch showing the location of proposed work.

_____ Drawing or sketch shall show the type of monitoring well or boring proposed.

_____ A Traffic Control Plan for working in the County Right of Way or other traffic areas.

Copy of Drilling Permit from:

_____ County Environmental Health www.smchealth.org/gpp (Drilling Permit)

_____ If Daly City, then Drilling Permit from Daly City.

Review Procedures with Public Works Plan Reviewer

_____ Completed Monitoring Well Application

_____ Permit Fee: please make check payable to the County of San Mateo

For Department Use Only

DPW Case No _____ Date _____ Reviewer _____