

San Mateo County – Continuum of Care Steering Committee

July 13, 2018

Minutes

Present: Laura Bent (Samaritan House), Cindy Chan (Department of Housing), Teri Chin (Fair Oaks Community Center), Jesus Contreras (San Mateo County Office of Education), Peter Ehrhorn (StarVista), Laura Escobar (United Way of the Bay Area), Brian Greenberg (LifeMoves), Linda Nguyen (San Mateo County Health System), Melissa Platte (CoC Chair and Mental Health Association representative), Fatima Soares (Coastside Hope), Lenelle Suliguin (City of Daly City), Scott Prowse (City of San Mateo), Tanisha Hughes (CORA)

Guests: Isabella Karabed, Anna Kelleher, Danielle Hull, Jazzalyn Lamadora

Staff/Committee Support: Jessica Silverberg, Tammie Sweetser, Khalia Parish, Kate Bristol

Topic	Discussion
<p>Welcome and Introductions Melissa Platte</p>	<p>Melissa Platte called meeting to order at 10:35AM</p>
<p>CoC Committees Jessica Silverberg</p>	<ul style="list-style-type: none"> • Steering Committee membership- Staff proposed to add Tanisha Hughes, Director of Programs at CORA, to the CoC steering committee to represent the stakeholder group of survivors of domestic violence. <ul style="list-style-type: none"> ○ Vote: Teri Chin made the motion to add Tanisha to the CoC Steering Committee, Laura Bent seconded the motion. All members present voted yes to add Tanisha to the CoC Steering Committee • Standards Subcommittee <ul style="list-style-type: none"> ○ The Standards Subcommittee is reviewing standards and developing more detailed standards for each program type. The rapid rehousing (RRH) standards have been updated, shelter standard revisions are in progress now, and permanent supportive housing standards will be reviewed next. During each revision process, draft revisions are shared with providers prior to finalizing the standards. • System Performance Measure Subcommittee <ul style="list-style-type: none"> ○ Isabella Karabed and Anna Kelleher from LifeMoves reported out on System Performance Measure Subcommittee meeting held June 18th ○ The Subcommittee reviewed the HUD system performance Measure Report which was submitted in May. These measures align with the local performance measures our system reviews on a regular basis and these measures have an impact on CoC funding, the stronger the performance the better a CoC scores in CoC funding competitions. The Subcommittee reviewed the report in comparison to the past 2 reports that were submitted to review the three-year trend and analyze. ○ The Subcommittee will continue to dive further into the programmatic level data, including data broken up household types and project types, to gain a deeper understanding of the data and what shifts can be made to improve performance. ○ The Subcommittee meets every other month. If anyone else is interested in participating, please let Jessica Silverberg know.

Topic	Discussion
<p data-bbox="96 115 390 253">CoC NOFA- Discussion and vote on Project Review and Ranking Process</p> <p data-bbox="96 256 396 326">Jessica Silverberg & Kate Bristol</p>	<p data-bbox="453 115 1961 177">Jessica Silverberg provided an overview of the annual NOFA CoC funding competition. The CoC NOFA is key to our community as CoC funds provide about \$11.5 million per year for permanent supportive housing, rapid rehousing and transitional housing programs.</p> <p data-bbox="453 191 1969 289">Kate Bristol gave a brief overview of the CoC NOFA by reviewing the handout “Highlights of the 2018 Continuum of Care NOFA.” <i>Note that this handout and all other NOFA materials are available online at HSA’s NOFA website https://hsa.smcgov.org/2018-continuum-care-nofa-notice-funding-availability</i></p> <p data-bbox="453 326 2018 389">CoCs will be required to place projects into Tier 1 and Tier 2. This year Tier 1 is 94% of Annual Renewal Demand (ARD) and Tier 2 is 6%. Our ARD is \$11,566,92 so the Tiers are:</p> <ul data-bbox="596 394 869 456" style="list-style-type: none"> ○ Tier 1 = \$10,872,916 ○ Tier 2 = \$694,016 <p data-bbox="453 493 1709 524">Last year Tier 1 was also 94% of ARD. However, our overall ARD has gone up so our Tier 1 amount has also gone up.</p> <p data-bbox="453 561 2018 659">Bonus funding may be requested for new Rapid Re-Housing (RRH) or Permanent Supportive Housing (PSH) projects serving single adults, families or youth. Bonus funds can also be used for Transitional Housing/Rapid Re-Housing (TH/RRH), a new project type that was introduced by HUD last year. San Mateo County can apply for up to \$694,016 for new permanent housing projects.</p> <p data-bbox="453 696 2011 824"><i>New this year-</i> The 2018 federal budget included a \$50 million set aside for bonus projects serving survivors of domestic violence, dating violence, sexual assault, or stalking. San Mateo County can receive up to \$264,125 for a DV bonus project. DV bonus funds can be used for Rapid Re-Housing (RRH), Transitional Housing/Rapid Re-Housing (TH/RRH), or Support Services Only (SSO) for Coordinated Entry to implement policies to ensure CES meets the needs of domestic violence survivors.</p> <p data-bbox="453 862 1944 925">CoCs are required to rate and rank projects based on objective assessment of performance and are strongly encouraged to re-allocate lower performing projects.</p> <p data-bbox="453 963 1892 1026">Re-allocated funds may be used to create new RRH, PSH or TH/RRH projects. Re-allocated funds may also be used to create HMIS or Coordinated Entry projects operated by the Collaborative Applicant (HSA).</p> <p data-bbox="453 1063 785 1094">Important Changes Since 2017</p> <ul data-bbox="501 1099 1944 1203" style="list-style-type: none"> • Reviewed new options for renewal projects, including transition grants, consolidation grants, and project expansion. • Reviewed new option for new projects, including project expansion, new project type (DV bonus), and commingling of bonus and re-allocation funding.

Topic	Discussion
<p>Continued... CoC NOFA- Discussion and vote on Project Review and Ranking Process Jessica Silverberg & Kate Bristol</p>	<p>Jessica provided the committee with an overview of the timeline and process. New and renewal project applications due August 13th. See documents on the NOFA website for more details about the process and timeline (https://hsa.smcgov.org/2018-continuum-care-nofa-notice-funding-availability).</p> <p>Kate reviewed the draft 2017 Project Review and Ranking Process policy, focusing on the following changes from the 2017 policy. The draft document was emailed to the CoC email list (Steering Committee members, providers, and stakeholders) on July 10, 2018.</p> <ul style="list-style-type: none"> • Change in the target for the HMIS Data Quality Performance Measure Standard to lower than 5% rather than lower than 10%. • Reviewed point changes to scoring system for renewal projects and reviewed the scoring system for new project applicants. <p><u>Vote:</u> A motion to approve the 2018 Project Review and Ranking Process was made by Linda Nguyen and seconded by Jesus Contreras. All non-conflicted members present voted to approve the motion; there were no votes against the motion. Motion passed. (Members whose agencies receive or are applying for CoC funds did not participate in the vote due to potential conflicts of interest.) The 2018 Project Review and Ranking Process will be posted online.</p> <p>Handouts: Highlights of the 2018 Continuum of Care NOFA 2018 CoC Competition Project Review and Ranking Process- <i>Draft July 12, 2018</i></p>
<p>CoC and HSA Updates Jessica Silverberg</p>	<ul style="list-style-type: none"> • Waverly Place opening Melissa Platte shared pictures from Waverly Place grand opening (new permanent supportive housing apartments) • New HSA Center on Homeless staff introduced, Khalia Parish • New Core Service Agency flyer was handed out. New Core Service Agency for the East Palo Alto and Menlo Park area called Samaritan House South, operated by Samaritan House South. • Encampment response toolkit in development. Once finalized, the toolkit will be available for local cities/ jurisdictions, to help inform them about how to connect with homeless service providers to offer services to residents of the encampment. • Reminder-- Special meeting of the CoC Steering Committee on Sept 7, 2018, for the NOFA rating and ranking approval and other actions. <p>Handout: New Core Service Flyer Spanish/English</p>
<p>Continuum of Care Roundtable All</p>	<p>Tanisha Hughes informed the committee CORA's Executive Director search is in progress.</p> <p>Teri Chin announced that the City of Redwood City is planning a new internal group called the Housing and Homeless Innovation Team.</p> <p>Lenelle Suliguin announced that Daly City Manager has retired and the City currently has an Interim City Manager.</p> <p>Brian Greenberg announced two new programs in San Jose that LifeMoves is starting.</p>
<p>Adjournment Melissa Platte</p>	<p>Melissa adjourned the meeting at 11:38 AM</p>

Next meetings:

- Special meeting of the CoC Steering Committee: **Friday September 7, 10:30-12**, HSA office, 1 Davis Drive, Belmont in the Montara Room
- Next regularly scheduled CoC Steering Committee meeting: **Friday October 12, 10:30-12**, HSA office, 1 Davis Drive, Belmont in the Montara Room